

School District of Manawa

Board of Education Meeting Agenda - **Amended**
November 18, 2019



1. Call to Order – President Johnson – **6:30 p.m.** – MES Boardroom, 800 Beech Street
2. Adjourn to Closed Session – the Board of Education Shall Move into Closed Session Pursuant to Wis. Statutes 19.85(1)(c) and (f) for the Purposes of Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Support Staff and 2) Administrator Evaluations
3. Reconvene in Open Session - **7:00 p.m.**
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. Presentations:
 - a. Hoffman Planning & Design, Inc. - Project Update
 - b. Administrative Team Presentation: State Accountability Report Card
 - c. Q12 Survey Strategies - Dr. Oppor
8. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
9. Consent Agenda
 - a. Approve Minutes of October 21 and 28, 2019 Board Meetings and Annual District Meeting
 - b. Treasurer’s Report/Approve Expenditures & Receipts
 - c. Donations:
 - i. St. Paul Lutheran Church for Sponsoring “You Matter” Student Lyceum and Parent Night
 - ii. Zoetis - \$357.25 for Manawa FFA
 - iii. Wis. State Council Knights of Columbus \$285.87 for Backpack Project
 - iv. Jennifer Krueger - \$94.26 towards MES Library Furniture
 - v. Manawa FFA Alumni - \$750 to Manawa FFA National Convention
 - vi. Bear Lake Resort & Cedar Springs \$700 for Food Service Accounts & Urgent Needs Fund
 - vii. First State Bank on Behalf of Sue Schoenike \$50 for Urgent Needs Fund
 - d. Consider Acceptance of Resignation from Katherine McArthur, Social Studies Teacher
 - e. Consider Approval of Waiving the Liquidated Damages Fee as Presented**
 - f. Consider Approval of the Educator Effectiveness Grant Application for SY1920
 - g. Consider Approval of 4K Agreement with the School District of Waupaca as Presented**
10. Any Item Removed from Consent Agenda
 - a.
 - b.
11. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
12. Correspondence: No Correspondence this Month
13. Board Recognition:
 - a. Ellen Christensen, Austin Rohan, Nancy Zabler, Dan Koehler and Mike Thomack for the Direction and Production of the Musical “You’re a Good Man Charlie Brown”

14. District Administrator's Report:
 - a. Student Council Representative - Colin Moser, 11th Gr.
 - b. Legislative Update
 - c. Monthly Enrollment Update
 - d. American Education Week November 18-22, 2019
 - e. Joint Review Board Annual Meeting for City of Manawa TID#2
 - f. State Superintendent Carolyn Stanford Taylor's Letter on Inclusive and Accepting Learning Environments
15. School Operations Reports:
 - a. ES Principal: Highlights - Included in Board Packet
 - b. HS Principal: Highlights - Included in Board Packet
 - i. 2nd Shift Custodial Recommendation
 - ii. 7th Gr. Boys Basketball Recommendation
 - iii. Head Volleyball Coach Resignation
16. Business Related Reports:
 - a. Highlights - Included in Board Packet
 - b. HPDC Construction Contingency - Revised
 - c. Kobussen Transportation Report
17. Director's Reports:
 - a. Curriculum / Special Education Director Highlights
 - b. Technology Director Highlights
18. Board Comments:
 - a. Director Scheller - CESA 6 Board of Control Meeting Report
 - b.
19. Committee Reports:
 - a. Curriculum Committee
 - i. Consider Changes to English Department Offerings for SY2021
 - ii. Consider Course of Study Guide for SY2021
 - b. Finance Committee
 - i. Annual Meeting Preparation
 - c. Buildings & Grounds
 - i. Football Field -
 1. Long Term Plans
 2. Boring Report
 3. Sieve Test (PSI) - analysis of soil amendment
 4. Blueprints
 - a. Irrigation Plan
 - b. Drainage Plan
 5. Is there other information needed?
 6. Response to Proposal (RFP)
 - a. Timeline
 - b. Scope of Work
 - c. Other Considerations
 - ii. B & G Budget Review

- d. Policy & Human Resources Committee
 - i. Endorse Professional Educator Handbook Correction
 - ii. Consider Professional Educator Handbook Change Regarding Compensation for Substitute Assignments
 - iii. Consider Adding Gifting of Sick Leave Language to Support Staff Handbook
 - iv. Endorse the Naming of Manawa Middle School and Little Wolf High School
 - v. Discussion on District Equity Statement
- 20. Unfinished Business:
 - a. Consider Approval of NEOLA Updates - Vol. 28 No. 2 as Presented
- 21. New Business:
 - a. Consider Approval of the Professional Educator Handbook Correction as Presented
 - b. Consider Approval of Professional Educator Handbook Change Regarding Compensation for Substitute Assignments as Presented
 - c. Consider Approval of Adding Gifting of Sick Leave Language to Support Staff Handbook SY1920 as Presented
 - d. Consider Approval of Endorsement of the Naming of Manawa Middle School and Little Wolf High School as Presented
 - e. Consider Approval of Changes to English Department Offerings for SY2021 as Presented
 - f. Consider Approval of the Course of Study Guide with Additions and Changes for SY2021 as Presented
- 22. Next Meeting Dates:
 - a. Dec. 2, 2019 – Finance Committee Mtg. – 5:00 p.m. – MES Board Room
 - b. Dec. 3, 2019 - Curriculum Committee Mtg - 4:30 p.m. - MES Board Room
 - c. Dec. 10, 2019 – STEP Volunteer Lunch – 12:00 p.m. – MES Board Room
 - d. Dec. 11, 2019 – Buildings & Grounds Committee Mtg - 5:30 p.m. - MES Board Room
 - e. Dec. 16, 2019 – Regular BOE Mtg – 7:00 p.m. – MES Board Room
 - f. Jan. 6, 2020 – Policy& Human Resources Committee Meeting – 5:30 p.m. – MES Board Rm
 - g. Jan. 8, 2020 – Buildings & Grounds Committee Mtg -5:30 p.m. - MES Board Room
 - h. Jan. 20, 2020 - Regular BOE Mtg – 7:00 p.m. – MES Board Room
 - i. Jan. 21-24, 2020 – WASB Convention - Milwaukee
- 23. Closed Session – the Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c) and (f), 118.22 and 118.125 as well as 120.13(1)(c) Wis. Statutes, for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Evaluation
- 24. Reconvene in Open Session
- 25. Board May Act on Items Discussed in Closed Session
- 26. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Public Participation at Board Meetings (Bylaws 0167.3)

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than fifteen (15) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - a. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - b. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;

- d. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - e. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - a. No obstructions are created between the Board and the audience.
 - b. No interviews are conducted in the meeting room while the Board is in session.
 - c. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

19.90, Wis. Stats.